

**Dublin City Sport & Wellbeing Partnership Progress Report - 9 October 2017**

**Introduction**

In February 2017 the inaugural Dublin City Sport & Wellbeing Partnership Statement of Strategy, STRIDE 2017 – 2020 was launched which sets out the sport and physical activity priorities for Dublin City derived from the below vision and underpinned by the below guiding principles:

Vision: *To enable and inspire all people in Dublin City to participate and engage in sport and Physical Activity to improve their general health and wellbeing.*

Guiding Principles

<b>S</b> trategic Partnerships	Working in partnership to maximise the benefits and opportunities for the City.
<b>T</b> eachings	Understanding where we are and learning from the experience of others to build a solid foundation for the future.
<b>R</b> efreshing	Approaching our work with new energy, enthusiasm and embracing new ideas to develop forward thinking.
<b>I</b> nvesting	Increasing our resources by continuing to seek new and existing funding opportunities to deliver.
<b>D</b> efining	Knowing who we are and defining our role to maintain focus.
<b>E</b> ncouraging	Engaging and inspiring all people across the city to enhance daily life.

This report provides the Dublin City Sport & Wellbeing Partnership Board with an update on progress against strategic goals, initiatives and actions as set out in STRIDE 2017 – 2020.

## Progress against Strategic Goals, Initiatives & Actions

<b>1. Places &amp; Spaces</b>		
Providing opportunities for more people to participate in sport & physical activity in Dublin City by knowing what is available, identifying gaps and developing plans for future investment.		
<b>Initiatives</b>	<b>Actions</b>	<b>Progress</b>
<ul style="list-style-type: none"> <li>➤ Gather information on Dublin City Council's facilities and open spaces.</li> <li>➤ Identify gaps and needs for sport &amp; physical activity.</li> <li>➤ Engage with decision makers and influencers in Dublin City Council and external organisations.</li> <li>➤ Have a clear plan for investment.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conduct an audit to map facilities and open spaces.</li> <li>➤ Examine Census and conduct research.</li> <li>➤ Strengthen relationship and develop plans with internal departments including Parks and Planning.</li> <li>➤ Make submissions to city development plans.</li> <li>➤ Liaise with external organisations re usage and development of facilities.</li> <li>➤ Identify new and maintain existing funding streams.</li> <li>➤ Prioritising projects.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Audit is currently being carried out as part of the citywide Culture Connects Project.</li> <li>➤ Audit completion date TBC.</li> <li>➤ Submissions for City Development Plan scheduled in 2021.</li> <li>➤ Dublin City Council's Facilities Support &amp; Development Manager, Emma Byrne assigned responsibility for Places &amp; Spaces initiatives and actions.</li> <li>➤ Work to progress this goal will commence in 2018.</li> </ul>

## 2. Programmes & Services

Delivering a consistent and measurable suite of programmes and services to meet the needs and enhance the lives of all people living in and working in Dublin City

Initiatives	Actions	Progress
<ul style="list-style-type: none"> <li>➤ Develop a suite of core programmes.</li> <li>➤ Design Programmes to ensure a consistent approach.</li> <li>➤ Form mutually beneficial partnerships with internal departments, NGB's, state agencies, private operators, businesses and local communities to improve service delivery.</li> <li>➤ Develop a clear suite of support and educational services for clubs and volunteers in conjunction with NGB's.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Review existing programmes.</li> <li>➤ Engage with Sports Officers</li> <li>➤ Prioritise programmes.</li> <li>➤ Create a clear set of criteria regarding programme approval, delivery and evaluation.</li> <li>➤ Avoid duplication by agreeing strategic approach and annual work plans with those we work with.</li> <li>➤ Review existing services</li> <li>➤ Identify needs</li> <li>➤ Develop an implementation plan.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Programmes &amp; Services has been a key area of strategic development in 2017 for the Partnership.</li> <li>➤ To date significant progress has been made on the development of a core suite of programmes targeting the following groups: Children/Primary Schools, Youth at Risk, Teenage Girls, Older Adults, Adults with Intellectual Disabilities, Adults with Mental Health Difficulties and General Underactive Adults.</li> <li>➤ Work plans outlining timelines and guidance on the delivery of the core programmes from July to December 2017 developed and circulated to Sport Officers and Centre Managers (Line Managers to Sport Officers since 6 June 2017).</li> <li>➤ Training and workshops to facilitate the delivery of core programmes by Sport Officers ongoing.</li> <li>➤ Risk assessments and operating procedures reviewed, updated and ready for roll out.</li> <li>➤ First of core Programmes implemented over the summer months which were: Green Scene (outdoor activities) and Bike for Life (lead in to Great Dublin Bike Ride 2017).</li> <li>➤ Review of summer core programmes carried out.</li> <li>➤ 2018 planning day for Sport Officer Management teams scheduled before end of year to maintain consistency.</li> </ul>

		<ul style="list-style-type: none"> <li>➤ Healthy Ireland Funding application submitted for 2018 Change for Life core programme.</li> <li>➤ Review of 2018 Heads of Agreements, strategic approach and work plans with co-funded officer teams underway.</li> <li>➤ Small grants scheme completed for 2017 with 88 applications each receiving €650.00.</li> </ul>
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<b>3. Promoting Sport &amp; Inspiring People</b>		
Engaging and connecting with all people living in, working in and visiting Dublin through events, programmes, technology and real-life experiences.		
<b>Initiatives</b>	<b>Actions</b>	<b>Progress</b>
<ul style="list-style-type: none"> <li>➤ Create a dynamic online presence.</li> <li>➤ Promote and inspire active and healthy lifestyle initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Develop new website to engage with the general public and provide information on how to access sport and physical activity across the city and to pro-actively highlight and promote the positive work done by the Partnership.</li> <li>➤ Continue to use social media to engage with the general public and develop plan to increase followers.</li> <li>➤ Creation of a hash tag to be used for all programmes and initiatives.</li> <li>➤ Use new website to promote HSE &amp; Healthy Ireland wellbeing campaigns.</li> <li>➤ Develop ambassador programme from well-known and up coming Dublin</li> </ul>	<ul style="list-style-type: none"> <li>➤ Promoting Sport &amp; Inspiring People will be key strategic area in 2018.</li> <li>➤ Presentation to be given at 9 October 2017 board meeting re concept to deliver on this area.</li> <li>➤ New Dublin City Council website under construction.</li> <li>➤ Sport &amp; Recreation representative will sit on working group.</li> <li>➤ Website scheduled to go live in May 2018.</li> </ul>

<ul style="list-style-type: none"> <li>➤ Engage with people through sport events to encourage participation.</li> <li>➤ Encouraging businesses and corporate organisations to consider investment in initiatives.</li> </ul>	<p>Athletes as well as ordinary people doing extraordinary things.</p> <ul style="list-style-type: none"> <li>➤ Collaborate with Dublin City Council Events section to give the Partnership a platform to roll out programmes and increase its profile.</li> <li>➤ Devise a plan to approach businesses and corporate organisations for investment.</li> </ul>	
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<b>4. Good Practice</b>		
Delivering and maintaining high standards through our people, our board, our partners and those we work with to fulfil best practice and good governance.		
<b>Initiatives</b>	<b>Actions</b>	<b>Progress</b>
<ul style="list-style-type: none"> <li>➤ Develop an education and training programme for Sport Officers to maintain our high standards in delivery of programmes and initiatives.</li> <li>➤ Build trust and strengthen communication within Sport Officer Team through collaboration, teamwork and effective leadership.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Roll out of a mandatory education and training plan for Sports Officers to ensure minimum standard of training is met including: induction for new team members, child welfare, relevant health and safety training and brand awareness to ensure positive image of Partnership.</li> <li>➤ Scheduled group and individual meetings with team members and team building initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Good Practice has been a key strategic area in 2017.</li> <li>➤ Sport Officers are in the process of completing a number of workshops and training courses to support the implementation of the core programmes.</li> <li>➤ These include: general workshop on finalising core programmes, Bike Leader training, Athletics programme training i.e. Fit4Class (schools) and Fit4Life (couch to Parkrun), Coaching Children, Change for Life training, walking leader and disability inclusion.</li> <li>➤ Restructure of Sport Officer team implemented on 6 June 2017 including transfer of work locations and transfer of line management responsibilities to Centre Managers.</li> </ul>

<ul style="list-style-type: none"> <li>➤ Providing clear induction training and terms of reference for board members so they can effectively guide the Partnership.</li> <li>➤ Set minimum standards for third parties engaged to deliver services.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Design and roll out induction programme including organisational awareness, terms of reference, succession planning and schedule of meetings.</li> <li>➤ Evidence provided by third parties of vetting, insurance, qualifications and experience.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Progress review of restructure carried out with management team.</li> <li>➤ Review of Board and Terms of Reference to be carried out in 2018.</li> <li>➤ Protocols and procedures in relation the acquisition and usage of self employed coaches reviewed. New protocols for same to be implemented by year end.</li> </ul>
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